

COUNTRYSIDE PRESCHOOL PARENTS' AGREEMENT FORM

We, the undersigned have carefully read the Constitution and By-Laws of Countryside Preschool and agree to abide by them. We will also read the Parent Portfolio for information regarding policies, procedures and for orientation to the philosophy of the preschool

1. As a duty-parent caregiver, I will arrange to arrive **30 minutes** before preschool opening and to stay for **30 minutes** after preschool closing. If I cannot be present, I will trade duty days with another parent/caregiver and notify the necessary people, ie. E.C.E., class rep, duty scheduler.
2. We will make every effort to be prompt in bringing, and picking up, our child for preschool.
3. We will not send our child to school if the child is ill, nor will we come as duty parents when we are ill. If our child contracts a communicable disease or condition (ie chicken pox, head lice..) we will notify the E.C.E. immediately.
4. We understand that, in the school room and on the playground, the E.C.E. has overall responsibility for the program, teaching methods, discipline and health and safety measures; on a duty day, the parent/caregiver is there as the E.C.E.'s assistant.
5. We hereby authorize the E.C.E. to:
 - a) Arrange for periodic examinations by public health personnel;
 - b) send our child home, if we are unable to pick him/her up, accompanied by an adult approved by us, if he/she appears ill, when it has been ascertained there is someone there to receive him/her;
 - c) in case of serious injury or other medical emergency, to obtain professional help (family doctor and/or ambulance) and notify the parents/caregivers immediately. If parents/caregivers cannot be reached, the ECE will travel with child to hospital in ambulance and contact will be made with the person whose name appears as an alternate on the enrolment form, and emergency form; and
 - d) We agree that any cost incurred for emergency services shall be the sole responsibility of ourselves.
 - e) To exercise discretion to ensure the safety and well-being of our child.
6. We will keep the E.C.E. informed of any event or change of routine at home which may affect our child's behaviour.
7. If we have questions about our child's progress or the program of the preschool, we will direct them to the E.C.E.; we will direct queries or suggestions about the administration of the preschool to the executive through the President or Personnel Committee.
8. We will pay our child's tuition fees according to procedures adopted by our preschool.
9. If it becomes necessary to withdraw our child from school, we will give a one-month notice in writing to the Secretary, or pay one month's dues in lieu of notice. We understand that in some circumstances, June fees are non-refundable as outlined in the Preschool's Constitution and/or enrolment policy.

10. TO BE A FULLY COOPERATIVE MEMBER OF THE PRESCHOOL, WE ARE WILLING TO SERVE ON THE EXECUTIVE, ON A COMMITTEE, OR TAKE ON A JOB(S), AND TO ASSIST IN GENERAL UPKEEP AND THE FUNDRAISING FOR THE PRESCHOOL.

11. We undertake to attend MONTHLY MEETINGS, held at the preschool on the first Wednesday of each month at 7pm till 9pm for the PARENT EDUCATION PROGRAM (mandatory for duty parents) and BUSINESS MEETING (mandatory for all). We understand that participation in an ongoing Parent Education Program is a requirement to maintain compliance with the Community Care Facility Act, Child Care Licensing Regulation for duty parents in the classroom. We understand the business portion of the meeting allows us to maintain our non-profit business status.

12. We understand that the presence of one duty parent is required for the parent education portion of meeting and one caregiver per family is required at the business portion of every meeting. We understand our family will be asked to withdraw from the preschool group if more than two meetings are missed. We are aware that it is our responsibility to discuss our absence with the VP. We will ensure that the posted minutes of the meeting be read and signed, and Parent Ed must be followed up as discussed with VP.

13. We understand that according to BC licensing requirements as duty parents we are required to have a completed criminal record check and two character references kept on file at the preschool, and we must complete 20 hours of parent education. We agree to obtain the first ten hours by attending the philosophy and orientation sessions, by observing one class, and by attending the first day of preschool with our child. We understand the first ten hours must be met before we can help in the classroom and the next ten hours must be completed by June 30th of our child's school year by attending monthly parent education session.

14. We understand that according to government regulations, if we (parents or legal guardians) are unable to do participation days in the classroom, whomever we appoint will require a criminal record check, two character references and participate in the training hours required.

15. We understand that in accordance with the Child Care Licensing Regulation it is compulsory for the regular duty parent/caregiver to have a T.B. Test completed that proves they do not have active tuberculosis if they were born in a country where there is a high incidence of T.B. A list of these countries can be provided upon request. If required, we may not serve as duty parents/caregivers in the preschool until a 'photocopy' of the form has been presented to the ECE and is kept on file at the preschool.

16. We understand that the use of the preschool facilities and the activities which our child or children undertake at the preschool involves some risk of minor physical injury. We hereby release and discharge Countryside Preschool, and its employees and volunteers from any actions, causes of action or liability which we may have individually or have on behalf of our child or children in excess of the public liability insurance carried by the preschool.

The Parents' Agreement form and, in particular, the waiver-release clauses herein contained represent the entire agreement between the parties and the said terms are contractual in nature and not a mere recital.

We have read the Parents' Agreement form in its entirety and confirm that we know the contents of this agreement and that we sign the agreement voluntarily.

This Agreement signed on the _____ day of _____, 20__.

Parent/caregiver name: _____ (please print)

Signature: _____

Parent/caregiver name: _____ (please print)

Signature: _____

For use only for families participating for a consecutive year. I/We have reread the Parent Agreement form.

Date: _____ Parent/Caregiver _____

Date: _____ Parent/Caregiver _____